



MEMO

To: Members of Kingston Women's Soccer Club
From: KWSC Board of Directors
Subject: Amendment to Constitution
Date: November 7, 2021

Ontario Soccer Association (OSA) has updated their policies and procedures around the requirements of a Discipline Chair. As outlined in Section 12.0 Discipline 5.7.5.1:

The Chair. Please note; The Discipline Chair of a Governing body, District, League, Club or Tournament must hold current Discipline Certification Level 1 prior to the hearing being convened. Also no "Director" may sit as Discipline Chair of their own organization.

Kingston Women's Soccer Club currently has an executive position of Discipline Chair and the intent of this position is to oversee the discipline of members as required by OSA, including standing as Chair for the Discipline by Hearing procedure. Under the OSA rules outlined above, the Discipline Chair is not able to conduct the discipline procedures for our club.

Additionally, the Discipline Chair position has been vacant since Jenica Brady transitioned into the role of President. The duties of the Discipline Chair (ie. KWSC rule updates and reviews) have been temporarily moved to the Vice-President in absence of the chair.

Therefore, we are proposing moving the Discipline Chair from a Board Director to an Appointed Position in the club. Thus allowing the Board of Directors to appoint an individual to the position to fulfill the procedural duties of a discipline chair for the club as required. Additionally, we would make the following addition to the Vice-President role:

Review, edit, and publish Kingston Women's Soccer Club's outdoor/indoor rules and regulations as required.

The Board of Directors will take the next year to determine if another Director could be added and will seek further approval from the membership at the next annual general meeting.

As the above proposal would result in amendments to the Constitution, we are presenting the above changes to the membership for information and adaptation.